



LUTON IRISH FORUM

Luton St Patrick's Festival Stewards Volunteer Role Description

When & Where	<p>Sunday 17th March 2019 from 9.30am</p> <p>In and around Luton town centre</p>
Responsible to	Head Steward
Main purpose of role	To enable the annual Luton St Patrick's Festival to happen safely. The Festival is a major event in Luton and attracts a diverse mix of visitors including many families from Luton and the surrounding areas. The day includes a parade through the town centre, an outdoor stage in Market Hill and an indoor stage area in The Mall.
Description of tasks	<ul style="list-style-type: none"> • Road Closure Points, 9.30am-12noon <ul style="list-style-type: none"> – along with experienced steward putting barrier/s across road, advising motorists road is temporarily closed, advising motorists of diversion/s, removing barriers when road re-opens. • Outdoor Stage in Market Hill, 9.30am-4pm <ul style="list-style-type: none"> – part of team helping to ensure crowd safety by monitoring the audience, reporting any possible issues immediately to team leader, dealing with audience enquiries where possible, assisting in evacuation procedure in case of emergency. • Indoor Stage in The Mall, 9.30am-4pm <ul style="list-style-type: none"> – part of team helping to ensure crowd safety and shop entrances are not blocked by monitoring the audience, reporting any possible issues immediately to team leader, dealing with audience enquiries where possible, assisting in evacuation procedure in case of emergency.
Skills and experience needed	Ability to be on feet for several hours. Confidence and ability to speak with motorists in a polite and professional manner.

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<p>Training and ongoing support provided</p>	<p>Volunteer Stewards will receive a full briefing from 9.30am, including contact details of team leader, emergency procedures, and high viz waistcoats.</p> <p>Volunteers will be part of a team/pair working with one or more experienced professional Stewards.</p> <p>Volunteers need to wear clothing suitable for the weather and comfortable footwear.</p>
<p>Out of pocket expenses</p>	<p>Lunch vouchers will be provided for volunteers helping all day. Snack vouchers will be provided for volunteers helping until noon.</p>
<p>Benefits to volunteer</p>	<p>This is a great opportunity to get involved in a local event, and to support a charitable organisation providing welfare support and social opportunities for people from all communities in Luton.</p>
<p>How to apply</p>	<p>Complete an application form online or contact the Volunteer Officer, see contact details below.</p>

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